



Planning and Development Services Department
FLOODPLAIN DEVELOPMENT PERMIT

*******ALL INFORMATION MUST BE COMPLETED PRIOR TO SUBMITTING*******

SECTION 1: General Provisions (APPLICANT to read AND SIGN):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the local Administrator or his/her representative to make reasonable inspections required verifying compliance.
8. THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANT SIGNATURE: _____ DATE: _____

SECTION 2: Proposed development (To be completed by APPLICANT):

APPLICANT NAME	ADDRESS	TELEPHONE
_____	_____	_____
BUILDER NAME	ADDRESS	TELEPHONE
_____	_____	_____
ENGINEER NAME	ADDRESS	TELEPHONE
_____	_____	_____

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

PROJECT LOCATION:

DESCRIPTION OF WORK (check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>
<input type="checkbox"/> New Structure	<input type="checkbox"/> Residential (1-4 Family)
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential (More than 4 Family)
<input type="checkbox"/> Alteration	<input type="checkbox"/> Non-residential (Flood proofing?)
<input type="checkbox"/> Relocation	<input type="checkbox"/> Combined Use (Res. & Comm.)
<input type="checkbox"/> Demolition	<input type="checkbox"/> Manufactured (Mobile) Home
<input type="checkbox"/> Replacement	(in manufactured home park?)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Culvert Work)
- Drainage Improvements (including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other: _____

After completing SECTION 2, APPLICANT should submit form to the City for review.

SECTION 3: Floodplain Determination (To be completed by the Administrator)

The proposed development is located on:

FIRM Panel No. _____, Dated _____

or

FBFM Panel No. _____, Dated _____ (If different from the FIRM panel & date)

The proposed Development:

Is NOT located in Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).

Is partially located in the SFHA, but building/development is not.

Is located in a Special Flood Hazard Area FIRM zone designating is _____.

Is located in the floodway.

The following information must be provided for structures that are part of this application. This section must be completed by the registered professional Engineer and or licensed land surveyor (or attach a certification to the application). Provide the information required below:

1. Actual (As-Built) of the top of the lowest floor, including basement (in Coastal High Hazard Areas), bottom of lowest horizontal member of the lowest floor, excluding piling(s) and columns)
is: _____ft NGVD (MSL).
2. Actual (As-Built) Elevation of flood proofing protection is _____ft NGVD (MSL).
3. Completed Elevation Certificate (if applicable).

SECTION 7: COMPLIANCE ACTION (To be completed by Floodplain Administrator)

The Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law or flood damage prevention.

INSPECTIONS:

DATE: _____ BY: _____ DEFICIENCIES? **YES/NO**

SECTION 8: CERTIFICATE OF COMPLIANCE (To Be completed by Floodplain Administrator)

Certificate of Compliance issued:

DATE: _____ BY: _____